

Skilled Trade Scholarship Application

**\$1,000
Scholarship
Available**

**No
GPA
Requirements**

Are you eligible?
Check out the requirements inside!



SKILLED TRADE SCHOLARSHIP PROGRAM GUIDELINES

1. The purposes of the program are:
 - A) To offer positive reinforcement and incentives to students who understand and show a commitment to developing the attitude and ability to be productive members of the tri-state area workforce;
 - B) To build awareness in the community regarding high-wage, high-skill occupations where there is a demand for qualified workers in the tri-state area; and
 - C) To offer scholarships to individuals seeking the education they need to prepare for skilled occupations where there is a demonstrated demand by employers in the tri-state area.
2. **Eligible applicants are:**
 - A) The immediate family members (children, step children, foster children, underemployed/unemployed spouses) of individuals who are members of Dubuque Area Labor-Management Council member unions or who work for employers belonging to the Dubuque Area Labor-Management Council (see the back of the application for a full list);
 - B) Employees/members of DALMC member organizations seeking to upgrade their skills (see the back of the application for a full list);
 - C) The immediate family members or individuals employed at corporate sponsors of the scholarship program (see the back of the application for a full list);
 - D) Youth and adults eligible for assistance under the Workforce Investment Act;
 - E) Individuals in the military that have been honorably discharged and their immediate family members.
 - F) Members of the Tech WORKS programs that will complete all of the steps of the program by the end of their senior year.
 - G) Individuals that have completed an Opportunity Dubuque program and wish to further their education.
 - H) Students that have completed at least three Project Lead the Way courses.
3. **Not eligible are:**
 - A) **Individuals pursuing post-graduate programs or whose desired occupation requires a post-graduate degree. This includes any careers that require a masters degree or PhD.**
 - B) Individuals who have received this scholarship in the past.
4. Applicants must intend to become employed in either Dubuque, JoDaviess or Grant counties following the completion of their educational program, in the occupation identified in his/her application.
5. Assistance is available to applicants for program expenses incurred after July 1, 2021.
6. Applications are available at www.dalmc.com
7. Guidelines for letters:
 - A) One letter is required to document conduct and attendance history (absences and tardiness). **Do not send copies of school records.** Obtain a letter from a high school counselor, principal or other official who will summarize your record. Persons already enrolled in post-secondary education who cannot provide this documentation may secure such a letter from a current/recent employer.
 - B) Two letters of recommendation are required from persons familiar with the applicant's potential to qualify for employment and succeed in his/her chosen occupation (individuals with first-hand experience of the applicant's classroom or job performance). Letters may not be from family members. The letters must be written on the letterhead of the institution of the person writing the letter, if applicable, and should indicate the person's title. Do not send more than two letters of recommendation and one letter of documentation.
8. No proof of individual or family financial need is required.
9. Applicants must show they are serious students. However, no proof of academic superiority, such as grade point average, is required. Do not include this information. ("B" and "C" students are encouraged to apply.)
10. Assistance available: The Council will award up to ten scholarships in total from the two scholarship applications in the amount of \$1,000 each.
11. Important dates:

Applications available	December 1, 2020
Application deadline	March 15, 2021
Recipients announced	May 3, 2021
Recognition dinner	November 23, 2021
12. The cover of the application must be the official form printed in this brochure. All paperwork must be submitted together. Do not have letters mailed separately. Incomplete applications or those which do not adhere to these guidelines will be returned without consideration.
13. Applicants offered assistance must sign a letter of understanding acknowledging the terms and conditions under which funds will be disbursed. This will include a recognition that the applicant must enroll in the program for which assistance is being provided.

WHERE YOU CAN GO FOR INFORMATION

Question B is very important. It counts for more than one-fourth of your score. For help in answering it, contact someone who directs the educational program at the school you attend or want to attend. Contact two Dubuque-area employers who hire people in this occupation. Look at websites such as the Labor Market Information section of www.iowaworkforce.org for information or FutureReadyIowa.gov.

2021 Skilled Trade Scholarship Program

Name _____ Phone _____
Address _____ E-mail _____
City/State/Zip _____ Age _____

Scholarship eligibility (check the requirement you meet for this scholarship)

- Immediate family member (child, step child, foster child, underemployed/unemployed spouses) of individuals who are members of Dubuque Area Labor-Management Council member unions or who work for employers belonging to the Dubuque Area Labor-Management Council
- Current employee/member of DALMC member organization seeking to upgrade their skills
- Immediate family member or individual employed at Scholarship Program sponsor
- Youth and adults eligible for assistance under the Workforce Investment Act
- Individual in the military that have been honorably discharged or their immediate family members
- Member of the Tech WORKS programs that will complete all of the steps of the program by the end of their senior year
- Completed an Opportunity Dubuque program and wish to further their education
- Completed at least three Project Lead the Way courses

Name(s) of parents/guardians/spouse and their company and/or union (if eligible for scholarship through parents/guardians/spouse's organization) _____

Name of employer if qualifying through employer _____

Career you are preparing for _____

Name of school/program you are/will be attending _____

When do you expect to complete or graduate from this program _____

Please respond to the following questions. Use 8 1/2 x 11" sheets of white paper. Limit your application to no more than two pages, single-spaced. Do not use the back side of any sheet. Put the letter for each question before your response. Do not refer to or include any attachments.

- A) Why are you interested in this occupation? What are your hopes and aspirations?
- B) What information have you gathered to show that there is a need for qualified workers in this occupation or field in the Tri-State area? Show how many openings there are or how many are expected. What level of starting (entry level) compensation is being offered to persons entering this field? Include both salary/wages and fringe benefits.
- C) What are you already doing to prepare for success in this occupation (for example, jobs, activities, classes)?
- D) How many absences are acceptable during school and/or work?
- E) What is your record of participation in volunteer school and/or community service and/or activities, if any?

In addition to answering these questions, please gather and attach the following supporting materials:

- F) A letter from an official at the school you most recently attended or your most recent employer, documenting your conduct and attendance records. **Do not attach a school transcript.** (See Guideline 7-A.)
- G) Two letters of recommendation from persons familiar with your potential for success in your chosen occupation (individuals with first-hand experience of your classroom or job performance). In addition to any other supporting information, these letters **must address your reliability and work habits.** Do not send more than two letters of recommendation. Do not submit letters from individuals who are relatives.

Send one copy of the application to:

Dubuque Area Labor-Management Council, P.O. Box 14, Dubuque, IA 52004-0014

All materials must be packaged together. Do not have letters mailed separately. Applications must be postmarked on or before March 15, 2021, or delivered to the address above before 5 p.m. on March 15, 2021.

2021 Skilled Trade Scholarship



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Sheet Metal Workers Local 91

Additional DALMC members

A&G Electric Company
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City of Dubuque
Crawford Company
Dubuque Community School District
Dubuque County
Dubuque County Deputy Sheriffs' Assn.
Dubuque Education Association
Dubuque Police Protection Association
Dubuque Stamping and Manufacturing
East Central Intergovernmental Assn.
Geisler Brothers
Georgia-Pacific
Hawkeye Electric
Heat and Frost Insulators Local 81
IBEW Local 204
Ironworkers Local 89

I.U.P.A.T. District Council 81

Laborers, Local 43
Matthews Distributing
Millwrights, Local 2158
Modern Piping Company
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NICC Higher Education Association
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Plumbers & Pipefitters, Local 125
Plumbers & Pipefitters, Local 25
Plumbers & Pipefitters, Local 23
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United Auto Workers, Local 1391
United Steelworkers, Local 1861-U
University of Dubuque
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Additional Associate Members

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